

**MANUAL-5**

The Rules, Regulations, Instructions, Manuals and Records held by it or under its control or used by its employees for discharging its functions: -

- 1.) Punjab Civil Services Rules.
- 2.) Punjab Civil Services (Punishment and Appeal) Rules 1970
- 3.) Punjab Financial Rules.
- 4.) Budget Manual
- 5.) Accounting Rules, Procedures and Forms for Government Transport Services in the Punjab.
- 6.) The Punjab Transport Department (State Service Class-III) Rules 1963.
- 7.) The Punjab Department of Transport , Commercial Wing (Class-I) (First Amendment) Service Rules 2003.
- 8.) The Punjab Department of Transport Commercial Wing (State Service Class-II) Rules 1984.
- 9.) The Punjab Roadways (Workshop) State Service Class-III Rules 1977
- 10.) The Punjab Roadways (Ministerial) State Service Class-III (First Amendment) Rules 1999.
- 11.) The Punjab Roadways (Operational) State Service Class-III (First Amendment) Rules 2000.

Regarding purchase of material, financial rules issued by the department of Finance, Accounting procedure of Punjab Roadways and guidelines issued by the ASRTU, New Delhi from time to time are followed.