



**Appointment of Consultant
for Implementation of
Vehicle Tracking System &
Passenger Information
System in the Buses of
Punjab State Bus Stand
Management company
Limited (PUNBUS)/Punjab
Roadways**

Request for Proposals

Bid Reference No. RFP / I.T Assistant/ 826 /Dated 17-08-2017

**Managing Director, Punjab State Bus Stand Management Company Limited
1st Floor , Jeevandeep Building, Sector -17, Chandigarh.**

CONTENTS

SECTION 1: INVITATION TO BIDDERS / IMPORTANT DATES..... 3

SECTION 2: PROJECT PROFILE 7

SECTION 3: PRE-QUALIFICATION & ELIGIBILITY CRITERIA 9

SECTION 4: INSTRUCTION TO THE BIDDERS..... 10

SECTION 5: SCOPE OF WORK..... 17

SECTION 6: FORMAT OF CURRICULAM VITAE..... 18

SECTION 7: FORMATS TO RESPOND TO THE BID - Technical Bid 20

Annexure-I..... 22

QUALITY COST BASED SYSTEM 22

Disclaimer

The information contained in this Request for Proposal (RFP) document or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Managing Director, PUNBUS or any of their employees or consultants, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

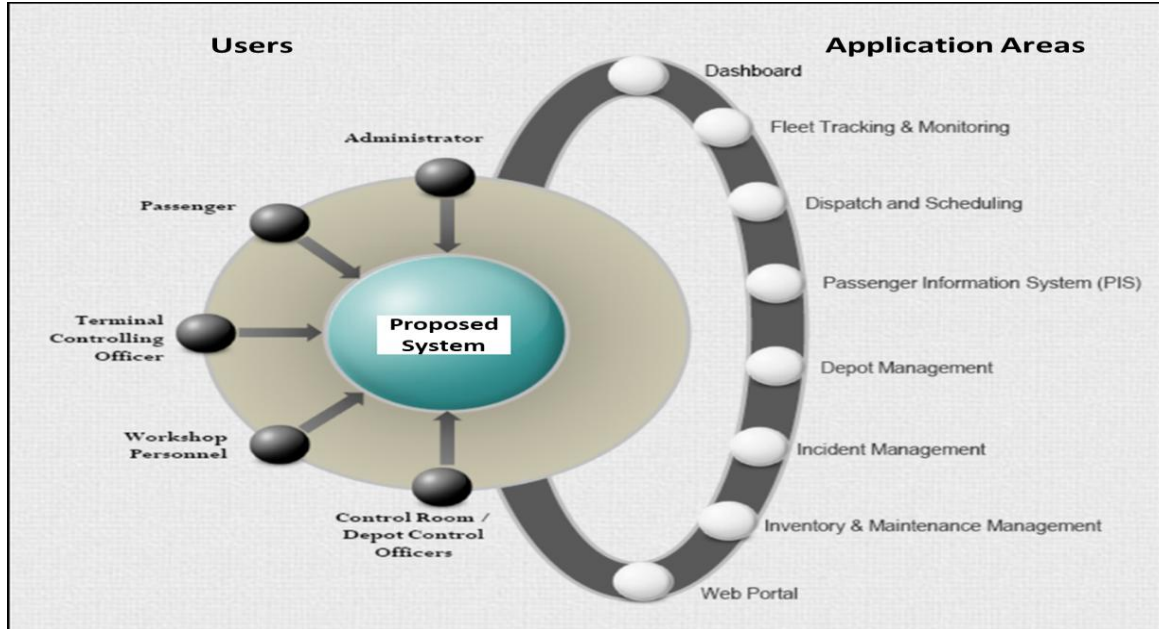
Information provided in this document to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. Managing Director, PUNBUS accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. Any survey, information collection, accuracy of data etcetera has to be carried out by the consultant on his own.

SECTION 1: INVITATION TO BIDDERS / IMPORTANT DATES

Introduction:

Managing Director, PUNBUS invites Request for Proposal (RFP) from experienced Consultants (individual or firms) to participate in competitive tendering for providing consultancy services for the proposed project for Vehicle Tracking and Passenger Information Systems for the same. The system suggested should comprise of the following core components:

- GPS/GIS based Vehicle Tracking System
- Passenger Information Management System
- Central Control Centre
- Communication Sub System
- Integration with other System
- Data Centre and Disaster Recovery Centre (DC and DRC)
- Reporting System



The purpose of the system is to manage and monitor implementation of the Vehicle Tracking System and Passenger information System for approximately 1400 Buses and 30 PIS systems at

various locations.

1.1 ISSUER (AUTHORITY)

Managing Director, Punjab State Bus Stand Management Company Limited.

1.2 ADDRESS FOR BID SUBMISSION AND CORRESPONDENCE

Managing Director, PUNBUS, 1st Floor, Jeevandeep Building, Sector 17, Chandigarh -160017

Email : editpunbus@gmail.com

Phone : 0172-2704112

Correspondence to any address other than that mentioned above shall not be entertained.

The documents, as stated in the RFP, should be submitted in the sealed cover marked as "RFP for Appointment of Consultant for providing consultancy services for **Vehicle Tracking System & passenger Information systems in the Buses of Punjab State Bus Stand Management company Limited (PUNBUS)**"

1.3 TERMS OF REFERENCE:

Sale of RFP document	The tender can be obtained from Website http://punjabroadways.punjab.gov.in/
Last date for submission of Proposal	12:00 Hrs on 01/09/2017 Now extend to 12:00 Hrs on 08/09/2017.
Opening of technical Proposal	15:00 Hrs on 01/09/2017 Now extend to 15:00 Hrs on 08/09/2017.
Technical Presentations	Date : To be announced later after Technical Evaluation . The duration of the Technical Presentation shall be for 30 Minutes maximum for every presentation. The technically qualified Bidders shall be informed for the Technical Presentation date and timings. The bidder will give a detailed presentation of proposed solution along with proposed hardware, software and other components to be installed and give detailed presentation regarding complete physical movement of bus, date capturing at various points and methods by which reports will be generated. He will also submit a document to the committee constituted by Managing Director PUNBUS for this purpose.
Opening of Commercial Bids	To be announced later
Contact Person's Address for Correspondence	EXECUTIVE DIRECTOR (I.T) O/o MANAGING DIRECTOR, PUNJAB STATE BUS STAND MANAGEMENT COMPANY LIMITED (PUNBUS). Jeevandeep Building (1 st floor), Sector-17 , Chandigarh. 160017 Phone and Fax No. 0172-2704112 (Working Days)

This Tender Document is not transferable

The detailed Tender Document contained in the following sections has been prepared to elaborate all techno-commercial conditions of this Tender. In case of any discrepancy between the Press Advertisement and other detailed provisions of this Tender Document, the latter will prevail.

This bid should be filled in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the bidder.

1.4 PROCUREMENT OF BID DOCUMENT

The complete bid document shall be available

A non-refundable application fee is to be submitted in the form of demand draft for INR **1000 (Rs. One thousand Only)** drawn in favor of “ **Managing Director, PUNBUS**” Payable at Chandigarh.

EMD of Rs. 10,000/- (Ten thousand only) is to be submitted with technical bid.

The Authority reserves the right to reject any or all the bids in whole or in part at any time without mentioning any reasons thereof.

SECTION 2: PROJECT PROFILE

2.1 INTRODUCTION:

Managing Director, Punjab State Bus Stand Management Company Limited (PUNBUS) has acknowledged and expressed support for the following :

- To set up an Vehicle Tracking System and Passenger Information System (VTS & PIS) in order to monitor and support the bus operation activities of PUNBUS.
- VTS and PIS is envisaged to help in enhancing the operational efficiency, optimization of resources and also enable management to have real time view and effective control of operations.
- VTS & PIS provides benefits in terms of reduced waiting time, Increase the accessibility of the system, increase the passenger base, reduce the operational costs, improve traffic efficiency, Reduce traffic congestion by providing actual data for route planning and route rationalization.

At present PUNBUS is operating a fleet of about 1400 buses. PUNBUS is operating bus services within Punjab and neighboring states covering approximately 4 lakh kilometers daily. It operates from 18 Depots across the state

VTS and PIS will cover core systems such as Vehicle Tracking Systems, Real time Passenger Information System and Control Centre at Chandigarh, Core technologies include GPRS, GSM, Global Positioning System (GPS) Display Units and Communication Technologies. Applications include Web based apps, Reporting, Mobile Apps and Integration with Various existing application.

PUNBUS has undertaken a number of IT initiatives including implementation of Passenger Information System, Electronic Ticketing machines, and online reservation systems etc

The consultant will carry out requirement study, hold meetings with concerned officers, design concept, frame technical and operational requirements, frame RFP, help PUNBUS in selection of implementing agency, verify installation as per requirements by site visit and issue a certificate regarding correct functioning of system one month after it is operational.

The appointed Consultant shall be required to prepare the technical and functional specifications, assist PUNBUS in finalization of the VTS & PIS vendor to implement the project and Approve Final Acceptance.

2.2 PROJECT PLAN:

Sr. No.	Milestone	To be achieved
1	Signing of contract	C (Commencement)
2	Submission of Draft Technical and Functional Specifications for the System Integrators	C + 2 weeks
3	Submission Final Tender Document	C + 4 weeks
4	Receipt of bids after publishing of tender by Directorate of Transport Punjab, Chandigarh	D
5	Bid Evaluation and Vendor Finalization	D+2 weeks
6	Final Acceptance	After 30 days of project completion and start off.

This is an OPEN tender. Bids are invited from all the vendors, who qualify the eligibility criteria mentioned at various sections of this RFP. As part of the RFP, bidders (Individuals / Firms) must propose a solution to all the components mentioned in the RFP. Bidders may be individuals or single firms. Any individual or company who submits or participates in more than one proposal will be disqualified.

SECTION 3: PRE-QUALIFICATION & ELIGIBILITY CRITERIA

The Individual / Firm have past experience in consultancy of Vehicle Tracking System (VTS) including Passenger Information System (PIS).

The bidder must possess the requisite experience and capabilities in providing the services necessary to meet the requirements as described in the RFP document.

Bidder should Qualify the following Eligibility Criteria:

(Please attach documents as proof of claim made)

1. Individuals and Single Entity Firms are allowed.
 2. The Firm should be a Indian.
 3. The Individual Consultant must have a degree/diploma in Electronics & Communications from IIT/NIT/any other reputed institute preferably with Post Graduate Degree/Diploma in Management/Electronics/IT Engineering. Must have at least 15 years of total experience in electronic/I.T industry.
 4. Must have handled VTS Project Management experience of 3000 devices, Out of which one project must be of 1000 devices in one single project.
 5. Proven experience in PIS.
 6. The Consultancy Firm must have at least one professional satisfying the above requirement on its roles.
 7. The Individual/ Firm shall not be under a declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government agencies.
 8. The bidder should furnish valid, tax registration certificate and Permanent Account Number (PAN) issued by income Tax department.
- The bids shall be evaluated on Quality cum Cost Based Selection (QCBS) criterion with 80% weight age to technical soundness (Quality) and 20% to Bid Price. Selected bidder will be one who gets highest score based on these parameters.

SECTION 4: INSTRUCTION TO THE BIDDERS

4.1 INSTRUCTION TO THE BIDDERS AND BIDDING PROCESS

Important Dates:

Sr. No.	Events	Date
1.	Availability of RFP Document on Website	17.08.2017
2.	Last date and time of Proposal Submission in hard copy	12.00 hrs on 01.09.2017 Now extend to 12.00 hrs on 08/09/2017.
3.	Date and time of opening of Pre-Qualification/Technical Proposal	15.00 hrs on 01.09.2017 Now extend to 15.00 hrs on 08/09/2017.
4.	Date and time of Technical Presentation for qualified bidders	to be intimated
5.	Date of opening of the Commercial Proposal	to be intimated

4.2 ADVICE TO THE BIDDERS

Bidders are advised to study this RFP document carefully before participating. It shall be deemed that submissions of Bid by the bidder have been done after their careful study and examination of the RFP document with full understanding to its implications.

4.3 SALE OF BID DOCUMENT

The complete bid document shall be available online on website <http://punjabroadways.punjab.gov.in> . Application fees of Rs. 1000/-(one thousand only) in shape of bankers cheque/Demand draft in favour of Managing Director, PUNBUS payable at Chandigarh is to be paid with technical bid form . Bids without application fee will be rejected.

4.4 VALIDITY OF THE BID

The bid should be valid for 180 days from the date of opening of the financial bid.

4.5 TRANSFERABILITY OF THE RFP DOCUMENT

This RFP document is non-transferable.

4.6 ADDRESS AT WHICH THE BIDS ARE TO BE SUBMITTED:

Executive Director (I.T), O/o Managing Director PUNBUS Jeevandeep Building, Sector 17, Chandigarh.

4.7 LAST TIME AND DATE FOR RECEIPT OF BID:

08/09/2017 at 12:00 Hrs

4.8 PLACE OF OPENING OF PRE-QUALIFICATION BID:

Office of Executive Director (I.T), Punjab State Bus Stand Management Company, Jeevandeep Building, Sector-17 Chandigarh.

4.9 PROCEDURE FOR SUBMISSION OF THE BID

Sealed offers prepared in accordance with the procedures enumerated below should be submitted to Authority on or before the last date and time i.e. 08/09/2017 12:00 Hrs ,. The bidder should submit their bids in Two parts i.e. Pre-qualification Bid/Technical Bid and Financial Bid in the form of documents. The bidder shall submit the commercial bid in hardcopy in sealed separate envelope mentioning "COMMERCIAL BID FOR VTS / PIS PROJECT CHANDIGARH- Do not open before 08/09/2017 "

The bidder shall submit Technical and Financial bids, with the title mentioned above.

- a) The language of the bid and all documents related to the bid must be written in English language. If any document is in language other than English, then the bidder is required to enclose a self-attested translated English version of such documents.
- b) All documents related to Technical Bid should be bind having index number and Page number.
- c) All the documents viz Technical Bid and Financial Bid prepared as above are to be kept in a single sealed cover super scribed with RFP Number, Due Date, Item and the wording "Do not Open Before 08/09/2017 "

- d) Late bids: The bids received after the closing date and time will be considered as late bid and will not be accepted. The cover should also indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared "Late" by the evaluation committee.
- e) No bid will be considered unless and until each page of the bid document is duly signed by the authorized signatory.
- f) Prices should not be indicated in the Pre-qualification or Technical Bid.
- g) All the columns of the quotation form, annexure etc. shall be duly, properly and exhaustively filled in.
- h) It is mandatory for all bidders to quote the prices inclusive of GST. Nothing extra will be paid other than this amount.
- i) Price bids determined to be responsive, will be checked by the evaluation committee. The financial bid submitted by the bidder shall be treated as final. Where there is any discrepancy, either between the amounts in figures and in words, or between the unit rate and the line item total, the bid shall be treated as non-responsive and shall be rejected.

If against any column in financial bid, if zero or no value mentioned than it will be presumed that line item will be supplied Free of Cost, no change will be accepted on any ground once the bid is submitted.
- j) Any omission in filling the columns of "units" and "rate" or pertaining to the Taxes/levies, service tax as applicable etc., shall deemed to be treated as inclusive in the total project cost.
- k) Conditional bid will not be accepted.

4.10 EARNEST MONEY DEPOSIT:

Bidders will submit a demand draft/bankers cheque of Rs. 10,000/- (Ten thousand only) in favor of Managing Director PUNBUS payable at Chandigarh which will be fortified in case of conditional bids, bidder provides false information or withdrawn his offer. EMD of unsuccessful bidders will be returned within 1 month of opening of bids while EMD of Successful bidder will be retained as performance guarantee during implementation of project which can be fortified in case of poor performance or project not as per specification/ deadlines. This will be refunded after successful bidder delivers final performance certificate one month after the project becomes operational.

4.11 DOCUMENTS COMPRISING THE BIDS

The bids prepared by the bidders according to the procedure mentioned at clause no. should comprise of the following:-

4.12 ORIGINAL BID PROPOSAL SHALL CONSIST OF THE FOLLOWING:

- Sealed envelope containing the Technical Bid.
- Sealed envelope containing the Commercial Bid.
- Both envelopes in a third envelope marked with the title mentioned above

4.13 TECHNICAL BID SHALL CONSIST OF FOLLOWING

- a) The bidder has to give comprehensive plan detailing project schedule, experience and qualification Individuals (as per format) can give experience certificates of companies worked for projects involving RFID, barrier gates and smart card/bar code. Companies need to give certificates from Clients for such projects.
- b) Demand Draft of Rs. 1000/- (one thousand only) as application fee in favour of Managing Director, PUNBUS.
- c) Demand Draft of Rs. 10,000/- (Ten thousand only) as EMD fee in favour of Managing Director, PUNBUS.

4.14 FINANCIAL BID SHALL CONSIST OF THE FOLLOWING

- A hard copy of the Financial Bid same shall be submitted in separate sealed envelope as per the prescribed format.
- The selected bidder is defined as the one whose overall marks are highest based on following formula:
Overall Score = Technical Marks x 0.8 + Price x 0.2
- illustration for selection of selected bidder based on this formula is attached at annexure-I.

4.15 OPENING OF BIDS AND PROCEDURE OF EVALUATION

- a. The committee will evaluate the technical proposal.
- b. This shall be followed by a presentation by the bidders who qualify the minimum

RFP for Appointment of Consultant for Implementation of Vehicle Tracking System & Passenger Information Systems in the Buses of Punjab State Bus Stand Management company Limited (PUNBUS)/ Punjab Roadways requirements. The committee shall assign score for the technical bid based of following criteria:

Criteria for Consultant (Individual or consultant of Firm)	Marks	Remarks
Graduate Degree in Electronics/Communications OR Diploma in Electronics /communications (3 years)	Degree 4/5 year full time = 15 marks Diploma 3 year Full Time=10 marks	
PGD in Management or Post Graduation Degree in Management Electronics/ IT Engineering.	5 marks	
Total Experience in Electronic/I.T industry	20 Years or more = 10 marks; 17-20 years = 7 marks 15-17 years = 3 marks <15 years = 0 mark	
Experience in Vehicle Tracking System (VTS) devices	4000 or more devices = 35 marks; 3500-4000 devices = 30 marks 3000-3500 devices = 25 marks <3000 devices = 0 mark	
Experience in Passenger Information System (PIS)	IF YES then 15 marks otherwise 0 marks	
Technical Presentation	20 marks	

Minimum Passing marks to qualify technical bid is 70%. Consultant without experience in PIS will not be considered qualified.

The price bid shall be opened on the day of opening of the bids in the presence of bidders' representatives. The bidders' representatives who are present shall sign a register evidencing their attendance.

The bidder firm fulfilling technical qualification criteria will be treated as "PASS" and his bid will be considered acceptable

a. Financial bids evaluation:

i. Bid Currency -Prices shall be quoted entirely in Indian Rupees only.

ii. Errors in Commercial bid submission:

- The financial bid submitted by the bidder shall be treated as final. Where there is any discrepancy, either between the amounts in figures and in words, or between the unit rate and the line item total, the bid shall be treated as non-responsive and shall be rejected.
- If against any column in financial bid, if zero or no value mentioned than it will be presumed that line item will be supplied Free of Cost, no change will be accepted on any ground once the bid is submitted.
- Any effort by the bidder to influence the Authority in the process of evaluation of technical Bids, bid comparison or the Authority's decisions on acceptance or rejection of bids may result in rejection of the bidder's bid.

4.16 ACCEPTANCE OF THE BID

- i. The valid bids received will be evaluated by the Authority commercially optimal bid in the interest of PUNBUS as per Quality and Cost Based Selection (QCBS bidder) methodology with 80% for Quality and 20% for Cost.
- ii. PUNBUS does not bind itself to accept the lowest or any bid and reserves the right to:
 - a) Reject any or all bids with/without any reason;
 - b) accept/prefer any bid without assigning any reason.
- iii. PUNBUS reserves the right to appoint any agency/consultant/expert to help Authority for evaluation of the bid.

4.17 CROSS CHECKING

PUNBUS reserves the right to contact and verify bidder's information, references and data submitted in the bid proposal without further reference to the bidder.

4.18 COST INVOLVED IN TENDERING

The Bidder shall bear all costs associated with the preparation and submission of its bid, including the cost of presentation for the purposes of clarification of the bid, demo of the proposed solution site visits, meetings etcetera if so desired by the Authority. The PUNBUS will in no case be responsible or liable for those costs.

4.19 AMENDMENT IN THE RFP DOCUMENT

The amendments in any of the terms and conditions including technical specifications of this RFP document will be published at website or will be notified in writing either through post or by fax or by email to all prospective bidders and will be binding on them.

4.20 WITHDRAWAL OF BID PROPOSAL

No bid proposal will be withdrawn subsequent to the deadline for the submission of bids. However, the bidder is allowed to modify or withdraw its submitted bid any time prior to the last date and time prescribed for submission of the bids, by giving a written intimation to the Authority.

4.21 AGREEMENT

A contract agreement will be signed between the successful bidder and **Managing Director, PUNBUS** directly.

4.22 RIGHT TO ACCEPT ANY BID AND TO REJECT ANY OR ALL BIDS

PUNBUS reserves the right to accept any bid, and to annul the tender process and reject all or any bids at any time without assigning reason prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the Authority's action.

4.23 CHANGES IN TECHNICAL SPECIFICATIONS AND PRICE BID

- (i) PUNBUS reserves the right to effect changes in the Scope of Works. Any such change will be notified in writing to all those who have purchased this document and also the same shall be published on website as amendment.
- (ii) Once quoted, the bidder shall not make any upward, fluctuation, subsequent price changes, whether resulting or arising out of any technical/ commercial clarifications sought regarding the bid, even if any deviation or exclusion may be specifically stated in the bid. It is expected that all clarifications are sought for earlier and the bid requirements understood clearly by the bidder before submitting the bid. Such price changes shall render the bid liable for rejection.

4.24 PROPRIETARY RIGHTS

The bidder/supplier shall indemnify the Authority against all third party claims of infringement of patent, copyright, trademark and trade designs

4.25 PATENT RIGHTS

The Bidder shall indemnify the Authority against all third-party claims of infringement of patent, trademark or industrial design and intellectual property rights

4.26 ADDITIONAL INFORMATION CLARIFICATION

PUNBUS reserves the right to ask for any additional information, as it may deem necessary to evaluate the bid proposal. Bidders that fail to submit additional information or clarification as sought by evaluation committee within prescribed time limit from the date of the receipt of Authority’s letter requesting for such additional information and/or clarification, their bids will be evaluated based on the information furnished along with the bid proposal.

SECTION 5: SCOPE OF WORK

The following is the Scope of Work

- 1 Understanding the requirements by meeting the stakeholders.
- 2 Design of drafts technical and functional requirements and submit to Authority for approval
- 3 Final document after incorporating Authority’s inputs including BoQ and price estimates
- 4 Bid Process Management – Evaluation of bids and advising the Client on the same.
- 5 Acceptance of solution.

5.1 MILESTONES, DELIVERABLES AND PAYMENT TERMS

The schedule and payment term for each milestone/ deliverables is given in Table below.

S. No.	Milestone/ Deliverable	Timeline	Payment percentage (as of total)
1	Signing of contract	C (Commencement)	
2	Submission of Draft Specifications	C + 2 weeks	20%
	Submission of Final Specifications	C +4 weeks	40%

3	Bid Evaluation (Technical)	Within two weeks of receipts of bids by Authority	20%
4	Acceptance of solution	30 days after system is operational after giving compliance certificate	20%

5.2 The payment against each milestone will be released after approval of the respective report of a particular milestone.

5.3 The total period of this consultancy assignment shall be as per above schedule. Monitoring and Technical support during installation will depend on awarding the work to an executing agency and actual site activities.

SECTION 6: FORMAT OF CURRICULAM VITAE

Position Title and No	{e.g., K-1, TEAM LEADER}
Name of Expert	{Insert full name}
Date of Birth	{day/month/year}
Country of Citizenship/Residence	

Education: {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

Employment record relevant to the assignment: {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references.

Period	Employing organization and your title/position. Contact infor. for references	Country	Summary of activities performed relevant to the Assignment

Membership in Professional Associations and Publications: _____

Language Skills (indicate only languages in which you can work): _____

Adequacy for the Assignment:

Detailed Tasks Assigned on Consultant’s Team of Experts:	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
{List all deliverables/tasks in which the Expert will be involved}	

Expert’s contact information: (e-mail....., phone.....)

Certification: I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by PUNBUS.

Name of Expert	Signature	Date
----------------	-----------	------

Name of authorized Date Representative of the Consultant (the same who signs the Proposal)	Signature	Date
---	-----------	------

(Please attach self attested copies of qualification and experience certificate)

SECTION 7: FORMATS TO RESPOND TO THE BID - Technical Bid (Separate Envelope)

7.1 Technical Bid Checklist

1. Copy of Certification of Incorporation / Partnership deed if applicable
2. The Individual Consultant must submit.
 - Copy of self attested B.Tech degree/diploma in Electronics/Electronics & Communications or other qualification related as mentioned.
 - CV as per the Format Enclosed
 - List of Projects (as per CV format enclosed)
3. Copy of declaration of ineligibility for corrupt or fraudulent practices or blacklisted with any of the Government agencies.
4. tax registration certificate for firms
5. Permanent Account Number (PAN) issued by income Tax department.
6. Demand Draft of Rs.1000/- in favour of Managing Director PUNBUS payable at Chandigarh as application fee (Non- refundable).
7. Demand Draft of 10,000/- in favour of Managing Director PUNBUS payable at Chandigarh as Earnest Money Deposit (EMD). Refundable for bidders not selected within one month after bid opening and refundable after completion of bid process and issue of final acceptance certificate by consultant.

7.2 Commercial Bid Details (Separate envelope)

To

Date

Managing Director, PUNBUS

1st Floor, Jeevandeep Building, Sector 17,
Chandigarh -160017

RFP NoDate.....

We/ I with registered office at
..... Hereby submit our commercial Bid against the captioned
RFP .

We accept all conditions as per the RFP unconditionally.

We further confirm that I / Our firm has not been blacklisted / Debarred by any Government
organization / PSU / State Government.

Our Bid is valid till 180 days from opening of financial bids. In exceptional conditions the
validity of the bid may be extended by the competent authority.

Our Price for the Complete project for consultancy is as per the RFP Conditions is
.....(Rupees in

Words.....).

GST / applicable taxes Extra as applicable.

For

Name of the Authorised Signatory

Company Name

Date

Place

Annexure-I
Illustration
QUALITY COST BASED SYSTEM

STAGE 1: TECHNICAL BIDS EVALUATION

Bidder details	Technical Mark Obtained
Bidder1	92
Bidder2	85
Bidder3	55
Bidder4	75

QCBS Grading System for technical score

Grade	Range	Marks
Outstanding	91-100	100
Excellent	81-90	90
Very Good	71-80	80
Good	61-70	70
Very Fair	51-60	60
Fair	41-50	50
Average	31-40	40
Below Average	21-30	30
Poor	11-20	20
Very Poor	1-10	10
Zero	0	0

STAGE 2: Conversion of Technical Marks to Technical Score

Bidder details	Technical Score based on Grading System
Bidder1	100
Bidder2	90
Bidder3	Rejected *
Bidder4	80

*Since the eligible technical score should be 70 & above, bidder 3 is rejected

STAGE 3: FINANCIAL BID EVALUATION

Bidder details	Financial Bid Amount
Bidder1	1,30,000
Bidder2	1,20,000
Bidder4	1,00,000

Stage 4: Conversion of financial bid amount to score

Bidder Details	Financial Bid Amount	Financial Score (LFB/F*100)
Bidder1	1,30,000	$100000/130000*100=76.92$
Bidder2	1,20,000	$100000/120000*100= 83.33$
Bidder4	1,00,000	100

LFB = Lowest Financial Bid, F = Quoted Amount

Consolidated Technical & Financial Score

Bidder Details	Technical Score	Financial Score
Bidder 1	100	76.92
Bidder 2	90	83.33
Bidder 4	80	100

**Stage 5: Combined Technical and Financial Score (CTFS)
With Weightage 80:20**

Bidder Details	Applying weights for the Technical Score & Financial Score	CTFS	Rank of the Bidder
Bidder1	$100*(80/100) + 76.92*(20/100)$	95.384	L1
Bidder2	$90*(80/100) + 83.33*(20/100)$	88.666	L2
Bidder4	$80*(80/100) + 100*(20/100)$	84	L3